

Health Supplies Bid B25-0501

Vendor Responses

Hemera Gloves LLC	No Limitations or Exceptions
HENRY SCHEIN INC.	See attached Addenda (pages 2-5)
McKesson Medical-Surgical	See attached cover letter exceptions. (pages 6-12)
Metco Supply, Inc.	The following limitations or qualifications are included in this bid: Pricing: Due to our fluctuating economy Metco reserves the right to negotiate on this bid as needed.
Noble OTC LLC	The following limitations or qualifications are included in this bid: Freight or Delivery Charges: Minimum order of \$150 for free shipping.
Performance Health Holdings, Inc. (D.B.A. Medco Supply Co.)	No Limitations or Exceptions
Pyramid Health Holdings, Inc (DBA: Pyramid School Products)	The Following limitations or qualifications are included in this bid: Delivery: \$50.00 Minimum Order for prepaid freight - Under \$50.00 Order Freight charge will be \$12.95.
School Health Corporation	No Limitations or Exceptions
Staples Inc (DBA: Quill LLC)	See Addenda (pages 13-16)
United Sales USA Corp	The Following limitations or qualifications are included in this bid: Delivery: 10 Business days. Freight or delivery Charges: Minimum order \$75.00.

BID INFORMATION

Alternate Bids

Due to packaging differences, bid prices may vary substantially. When acceptable, you will see the words "alternate bid" noted for one or more items listed. In these instances, the product is a lower price and the same or a higher quality suggested brand. By outlining these items, it is our intention to notify you of the cost-saving options you have when choosing Henry Schein.

Shipping

Freight charges for standard orders are included in the purchase price, except for additional carrier charges related to special delivery services and hazardous material shipments. Special orders, drop ship orders, equipment delivery, or expedited deliveries may be subject to additional freight charges.

Award Notification

Upon award, please contact the Bid Specialist named below to ensure your account is enrolled to receive the proposed specialized pricing.

Order and Bid Inquiries

All orders and bid inquiries for this bid and related orders should be forwarded to:

Order Inquiries:

* **Address:** Henry Schein Inc.
135 Duryea Road
Melville, NY 11747

* **FAX (631) 419-3403** School Orders

Bid Inquiries:

Phone: (800) 851-0400
(8:00am to 8:00pm EST)
Fax: (866) 738-8999
Email: biddept@henryschein.com
Online: www.HenrySchein.com

E-MAIL athleticsandschools@henryschein.com

To Submit Bid/Quotes Requests:

Fax: 866-738-8999

Email: biddept@henryschein.com

*When faxing or mailing your orders to us, we ask that you please contact us at (800) 851-0400, within 24 hours to ensure your order request was received, and to obtain the status of your order.

Bid Ref Number: <u>61451 (B25 - 0501)</u>	Bid Title: <u>Health Supplies</u>
Bid Specialist: <u>Niobel Mendez</u>	Date: <u>02/27/2025</u>
Payment Terms: <u>Net 30 Days</u>	
Delivery Terms: <u>2-3 Days for stocked items. 2-6 weeks for non-stocked special order ARO</u>	

*Using our most recent years online catalog

https://www.nxtbook.com/nxtbooks/henryschein/ssnfa_catalog_20232024/index.php#/p/Cover1

WE'VE GOT YOU COVERED

Henry Schein has established strategically-located mega distribution centers to allow customer's access to over 100,000 different stocking units throughout the system. In the 1980's, Henry Schein became the first company in the industry to completely automate the entire business cycle from order taking to distribution. Today, this system, with mega-centers in; Denver, Pennsylvania; Indianapolis, Indiana; Grapevine, Texas; Jacksonville, Florida; and Sparks, Nevada, enables customers to access products quickly and cost effectively, within 24-48 hours.

We are proud to help physicians deliver quality patient care by shipping 25,000 orders daily from our distribution centers.



Midwest Distribution Center (Indy)

5315 W. 74th St, #138
Indianapolis, IN, 46268

Southwest Distribution Center (Grapevine)

1001 Nolen Drive #400
Grapevine, TX 76051

Southeast Distribution Center (Jax)

8691 Jesse B. Smith Court
Jacksonville, FL 32219

Northeast Distribution Center (Denver)

41 Weaver Road
Denver, PA 17517

Western Distribution Center (Sparks)

255 Vista Blvd, #104
Sparks, NV 89434

02/19/2025

***Oswego County Board of Cooperative
Educational Services***

RE: Deviations for Oswego County Board of Cooperative Educational Services, BID B25-0501

Henry Schein, Inc. is a solutions company for health care professionals powered by a network of people and technology. What sets apart an elite athlete? Skill, technique, and experience. These same attributes set Henry Schein Medical apart as a leading provider of sports medicine supplies and rehab equipment for athletic training and recovery.

We understand the needs of the healthcare professionals entrusted with the performance, care, treatment, and rehabilitation of athletes at all levels. Our vast selection of supplies, equipment, and resources will help you perform your best—so your athletes will perform their best.

Henry Schein's Athletics and Schools Division has risen to be a leading distributor for Sports Medicine and Student Health Medical Supplies/Equipment. Our core customers include:

- Athletic Trainers
- Physical Therapists
- Strength and Conditioning Coaches
- Nutritionists
- Student Health Clinics within Higher Education and K–12
- School of Nursing
- School of Medicine
- Lab and Research Facilities

Rely on Us to be your sole source for supplies and solutions. Our robust product offering fits the needs of any potential buyer and with our five strategically located distribution centers, we deliver most orders anywhere in the country within 1–2 business days. Our team of sales professionals are second to none and put the customers' experience as their top priority. Trust in us to make the ordering process an afterthought by coupling speedy response time and our desire for customer satisfaction.

We have proven to customers time and again that we are trusted advisors by helping them overcome any obstacles that come their way. This past year, we overcame the supply chain issue for PPE and Point of Care Testing Solutions by securing enough stock to fulfill our customers' needs during the Pandemic.

We are dedicated to helping our customers rebuild after the negative impact the Pandemic had on our economy. We created a Rebuild Together Guide for medical practices as well as a Return To Safe Play resource center for our athletic customers. Our dedication to social responsibility and helping others is well documented, and as a company, "we do well by doing good!"

48. Term of Contract. Pricing will remain firm throughout the agreement except in the event of a manufacturer cost increase. In the event of a manufacturer cost increase Henry Schein reserves the right to increase pricing by the same percentage.

Henry Schein cannot agree to section Delivery Henry Schein can agree to prompt delivery for stocked items. However, for non-stocked items or customized items delivery may take up to 2-6 weeks. Further, rush orders requested to be upgraded to next day air will incur additional charges in accordance with UPS shipping zone schedules for the weight of the package.

Installation of Equipment all heavy equipment and furniture will be delivered Dock to Dock, manufacturer shipping charges will apply.

Sincerely,



Brooke Ferrari
Supervisor II Enterprise Bids
Biddept@henryschein.com

A decorative wavy pattern in a light gray color is located in the top left corner of the page.

B25-0501

Health Supplies

Center for Instruction, Technology & Innovation (CiTi)

Oswego County Board of Cooperative Educational Services (BOCES),
NY

Prepared by:

McKesson Medical-Surgical Government
Solutions LLC
CAGE: 1EU19
UEI: XFHRZSRBK6Q1

Prepared for:

Holly Cheeley
Bid Specialist
179 County Route 64
Mexico, NY 13114
CooperativeBids@CiTiboces.org

Submitted by:

Luisa Fitzgerald
Proposal Specialist
Government.Bids@McKesson.com

February 28, 2025



MMSGs Disclosure Notice

This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used or disclosed in whole or in part for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of or in connection with the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in this Proposal submission.

February 28, 2025

Via BidNet Direct

Holly Cheeley
Bid Specialist
179 County Route 64
Mexico, NY 13114

RE: Bid #B25-0501 Health Supplies

Dear Purchasing Department:

McKesson Medical-Surgical Government Solutions LLC ("MMSGs") is pleased to submit the following response to the Center for Instruction, Technology & Innovation (the "CiTi") for health supplies.

Please see the attached Exhibit(s) containing MMSGs's clarifications to the CiTi's terms and conditions. **If awarded, MMSGs requests award notification be provided to Government.Bids@McKesson.com.** After completing any needed contract negotiations, please allow a minimum of two weeks prior to the contract start date, whenever possible, to allow for standard steps that may include account number setup, item number setup, and price load. If Government.Bids@McKesson.com is not notified of award prior to contract order placement, MMSGs reserves the right to negotiate price effective date.

If I can answer any questions that you may have, please feel free to contact me directly. Thank you for this opportunity and we look forward to doing business with you!

Sincerely,

Luisa Fitzgerald

Luisa Fitzgerald
Government Proposal Specialist
Direct Dial 855-416-9582 Ext. 57167
Government.Bids@McKesson.com

Exhibit A

Center for Instruction, Technology & Innovation
Bid #B25-0501 Health Supplies

MMSGs will not be using subcontractors for purposes of fulfilling this solicitation. MMSGs does not consider as subcontractors third party carriers or suppliers engaged for the purpose of providing delivery of products to MMSGs's customers generally.

BIDDING INSTRUCTIONS AND SPECIAL CONDITIONS FOR THE SUBMISSION OF VENDOR RESPONSES

MMSGs does not agree to **Section 37**, but will agree to the following proposed language:

After receipt of an order, the vendor agrees to call the district within three working days, concerning any out of stock items, or defect in the purchase order. If a district is forced to purchase out of stock items or items not meeting specifications from another vendor, ~~the difference must be paid by the original vendor~~ MMSGs agrees to pay the difference in purchase price that CiTi actually paid for the same or similar product up to 150% of the then-current contract price between MMSGs and CiTi.

GENERAL CONDITIONS

MMSGs does not agree to **Section 33**, but will agree following proposed language:

If the successful bidder fails to deliver as ordered, or within the time specified, or within reasonable time as interpreted by CiTi, or fails to make replacement of rejected articles, when so requested immediately or as directed by the school district, CiTi or school district may purchase from other sources to take the place of the item rejected or not delivered. CiTi or school district reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. ~~On all such purchases, the successful bidder agrees to reimburse CiTi or school district promptly for excess costs occasioned by such purchases.~~ In the event of a default, MMSGs agrees to pay the difference in purchase price that CiTi actually paid for the same or similar product up to 150% of the then-current contract price between MMSGs and CiTi. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.

Any contract resulting from this opportunity would be for the delivery of commercially available off-the-shelf medical-surgical products, therefore the section titled **Installation of Equipment** is not applicable to the resulting bid/contract and MMSGs requests its removal in its entirety. MMSGs will not be installing equipment as a result of any potential contract that arises from this solicitation.

MMSGs does not agree to **Section 47, a. and e. and to the last paragraph of the same section** under **Guarantees by Successful Bidder**, but will agree to the following proposed language:

MMSGs MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS OR SERVICES PROVIDED BY MMSGs INCLUDING THE WARRANTY OF MERCHANTABILITY OR THE FITNESS FOR ANY PARTICULAR USE OR PURPOSE. THE CITI SHALL LOOK TO THE MANUFACTURER OF PRODUCTS AND THE PROVIDER OF SERVICE FOR ANY WARRANTY THEREON. NO AGENT, EMPLOYEE, OR REPRESENTATIVE OF MMSGs HAS ANY AUTHORITY TO MAKE ANY AFFIRMATION, REPRESENTATION, OR WARRANTY CONCERNING PRODUCTS OR SERVICES NOT SET FORTH IN THE CITI CONTRACT.

MMSGs will not have any employees working on site for Citi as a result of any contract that arises from this solicitation, therefore **Section 47 - Subsections b. and c.** are not applicable to the resulting bid/contract and MMSGs requests removal in their entirety.

MMSGs does not agree to the language in **Section 55** but will agree to the language proposed above in response to **Section 47, a. and e. and to the last paragraph** under **Guarantees by Successful Bidder**.

MMSGs does not agree with **Section 61 - Saving Clause**, but will agree to the following proposed language:

Except for the obligation to pay money, MMSGs will not be liable to the other party for any failure or delay in performance caused by fires, shortage of materials or transportation, epidemics, government acts, acts of God, acts of terrorism, or any other matters beyond the MMSGs's reasonable control, and such failure or delay will not constitute a material breach of this Agreement. Furthermore, MMSGs is not a manufacturer of items and therefore is not able to prevent industry-standard supply chain issues such as manufacturer backorders, discontinuations, or allocations due to high demand or short supply. Additionally, MMSGs will provide the products offered in our proposal unless MMSGs is contractually prohibited by the manufacturer to provide said products.

Any contract resulting from this opportunity would be for the delivery of commercially available off-the-shelf medical-surgical products, therefore **Section 64 - Labor Law/Prevailing Wages** is not applicable to the resulting contract and MMSGs requests its removal in its entirety. No MMSGs employees will be working on site as a result of any contract that may arise from this solicitation.

In addition to the CiTi's Terms and Conditions, MMSGs requests the addition of the following language:

Limitation of Liability

In no event will MMSGs be liable to the CiTi under, in connection with, or related to this solicitation for any indirect, incidental, special, punitive, or consequential damages whether or not MMSGs is advised of the possibilities of those damages whether based on breach of contract, warranty, tort, product liability, or otherwise (including lost profits) from any cause.

Exhibit B

Center for Instruction, Technology & Innovation
Bid #B25-0501 Health Supplies

In response to bid requirements, below is operational information which describes MMSGs's ability to service the CiTi related to this opportunity.

BIDDING INSTRUCTIONS AND SPECIAL CONDITIONS FOR THE SUBMISSION OF VENDOR RESPONSES

Section 16 – Sell Unit of Measure

Please note, MMSGs quotes the price for the individual unit of measure of products. However, the actual packaged quantity may be in a different unit of measure, than what is specified in the bid, due to the availability of the specified unit of measure for the item. Please see McKesson Attachment A and/or customer pricing sheet in the bid response for additional detail regarding item unit of measure availability. Additionally, the unit of measure may change between solicitation response and award due to factors beyond MMSGs's control. In the event of such an occurrence, MMSGs will promptly provide notice of the change in the item unit of measure upon award.

Section 18 - Samples

MMSGs will send limited samples, contingent on available supply of requested items, in accordance with applicable law. Samples should be provided within (10) ten business days of request.

Section 33 - Delivery

Standard delivery is Monday through Friday excluding holidays. Although a delivery time is not guaranteed, delivery for stock items generally occurs within 1-3 days & non-stock items typically occurs 2-4 weeks after receipt of order.

Section 34 – Shelf Life

MMSGs does not guarantee the shelf life of the products offered in our proposal; however, our policy is that we request a minimum shelf life of at least six months from our manufacturers and we typically ship product with a minimum 3 months dating from our ship date.

Section 40 - Return Policy

Subject to applicable law, Seller will process returns in accordance with its Return Goods Policy currently in effect, or as otherwise agreed to by Seller and Customer. Seller's current Return Good Policy is as follows:

- All requests for credits for Products must have a return authorization number issued by Seller's customer service department or Seller's automated customer service platform (e.g., McKesson SupplyManagerSM).
- Seller will issue a full credit for any Product returned due to Seller error (i.e., shipping error, damage in transit) or due to a recall or defective condition.
- The following Products are not eligible for a credit, unless the return is due to Seller error, recall, or defective condition: (i) special order Products; (ii) custom Products; (iii) Products identified as non-

returnable in McKesson SupplyManager; (iv) Products not available for general or unrestricted distribution; (v) refrigerated or frozen (cold chain) Products other than certain flu or core vaccines; and (vi) nonsalable Products. Nonsalable Products include, but are not limited to, Products that are open, damaged, below minimum acceptable product dating set by Seller (available at mms.mckesson.com on the product detail page), hazmat, stickered or labeled, controlled pharmaceuticals, discontinued by the manufacturer, or that contain markings not made by Seller; and

- Seller will issue a credit as follows for McKesson brand products purchased directly from Seller: if returned within 45 days of invoice date – Full amount; if returned after 45 days – No credit. Non-consumable McKesson brand products must be sent back to Seller’s distribution center to be eligible for a credit and are subject to inspection by Seller before credit is issued to Customer. Consumable McKesson brand products should not be sent back to Seller’s distribution center. If a McKesson brand product is not purchased directly from Seller, no return for credit will be honored.
- Seller will issue a credit as follows for all other eligible Products:
 - Products stocked in Seller’s distribution center: if returned within 30 days of invoice date – Full amount; if returned between 30-180 days – Full amount, less a restocking fee per product; if returned after 180 days – No Credit
 - Products NOT stocked in any of Seller’s distribution centers that are less than \$100 – No Credit
 - Products NOT stocked in any of Seller’s distribution centers that are \$100 and greater: if returned within 30 days of invoice date – Full amount, less Seller and vendor restocking fees per product; if returned after 30 days – No Credit

Products stocked in a Seller distribution center and Products NOT stocked in a Seller distribution center that are \$100 and greater must be sent back to Seller to be eligible for a credit and are subject to inspection by Seller before credit is issued to Customer. Credit for Products not stocked in Seller’s distribution center that are greater than \$500 require additional approval by Seller. All other Products should not be sent back to Seller’s distribution center.

Section 36 - SDS Information

SDS information is available via SupplyManagerSM, our web-based ordering platform. Upon request, Customer Service is also available to help obtain SDS information.

Section 37 - Substitutes/Backorder Items

If the item is backordered, our Inventory Management team monitors the situation to reduce delays in delivery. When possible, the item generally is routed to the next available distribution center and will ship from this alternate location. Customer service is also available to assist with backorder situations. We will work with CiTi to identify a comparable alternative as product discontinuations are identified.

GENERAL CONDITIONS

Sections 22 - 25 - Samples

MMSGs will send limited samples, contingent on available supply of requested items, in accordance with applicable law. Samples should be provided within (10) ten business days of request.

Sections 36 & 37 - Return Policy

Please refer to the Return Policy mentioned above for Section 40 under Bidding Instructions and Special Conditions for the Submission of Vendor Responses.

Section 38 - Invoice Order

A Purchase Order number displays on the packing list and invoice when it is applied during the order entry process. Upon request, more information can be provided regarding our order processing methods.

Sections 48 & 49 - Delivery

Standard delivery is Monday through Friday excluding holidays. Although a delivery time is not guaranteed, delivery for stock items generally occurs within 1-3 days & non-stock items typically occurs 2-4 weeks after receipt of order.

Sections 52 & 53 - Standard delivery

MMSGs will provide standard delivery. “Standard delivery” is defined as delivery inside the facility to a designated location on the ground floor within the facility within reasonable proximity of the access door. Additional delivery requirements are to be communicated on the order and may be subject to additional fees.

Section 56 - SDS Information

SDS information is available via SupplyManagerSM, our web-based ordering platform. Upon request, Customer Service is also available to help obtain SDS information.



**Proposed Comments to
CiTi BOCES
B25-0501 Health Supplies
Vendor: Quill LLC
Quill Bid # 25-37423**

Term	Modification
Inside/Desktop Delivery	UPS automatically provides inside delivery. The driver will bring the merchandise inside to a main location- Desktop delivery is not available.
Large Volume Orders/Tailgate Delivery	Large volume orders may ship via truck-tailgate delivery. To avoid any issues on large orders, please request UPS deliveries on your purchase orders.
Purchase Orders Noting Multiple Requisitioners	While Quill LLC can only accommodate shipping to one requisitioner per purchase order, we provide free shipping on all orders.



Delivery Policy

FREE SHIPPING – No minimum spend required.

97% on-time delivery.

- Delivered via UPS or local carrier within 1-2 business days (Mon-Fri) ARO stock.
- UPS automatically provides inside delivery (the driver will bring the merchandise inside to a main location- no desktop delivery).
- Shipping for items with the prefix JV are normally 1-2 business days ARO stock, however, large quantities of an item may require longer delivery times, up to 5-7 business days ARO.
- Allow additional delivery time for special orders, custom-printed items and factory-direct items. Expected delivery dates can be found in your shopping cart and at checkout and on your final email order confirmation.

Next-Day Delivery

- Items marked "Next-day delivery" will be delivered the next business day.
- Orders must be placed Mon-Thu by 2pm local time to qualify. Estimated delivery dates vary due to carrier shipping practices, items in your order, and delivery location. Customers in remote areas may not be eligible for next-day delivery. Subject to credit approval. Excludes delays resulting from circumstances beyond Quill's reasonable control, including, without limitation, natural disasters, labor strikes, or severe weather.

1-2 Day Delivery

- Items marked as "1-2 Delivery" will be delivered within 2 business days.
- Orders must be placed by 3pm local time to qualify. Subject to credit approval. Excludes delays resulting from circumstances beyond Quill's reasonable control, including, without limitation, natural disasters, labor strikes or severe weather.

Large Volume Orders may ship via Truck-Tailgate Delivery within 2-7 business days ARO.

- Tailgate Delivery means the driver is only responsible to get cartons to the end of the truck and customer is responsible for unloading and bringing inside the building. No shipping or processing fees.
- A call 24 hours before a truck delivery can be arranged at no charge.
- Lift gates (cargo lift) can be requested for truck orders at no charge- you must note the PO.
- For an additional fee of \$50.00, the driver will assist in unloading cartons from truck and bring inside the building.
- Installation and/or setup is not included. Additional charges will apply based on weight and site conditions. Please call for quote.
- Pallet size is 47.5" X 36".
- We cannot guarantee full carton shipments due to our automated order system. To provide prompt delivery of your order, we may have to utilize stock from multiple warehouse locations.
- We cannot guarantee palletized shipments for large orders due to our automated order system. For us to ship larger quantities and provide prompt delivery service, we may have to utilize stock from multiple warehouse locations.

Quill's **Future Delivery** option enables a school to plan for future needs while securing today's low sale prices.

- Schedule delivery and billing up to 4 months from the time of submitting your order.
- Just write "Future Delivery" on your purchase order and the date you want the order to ship. If ordering online, simply click "Delayed Shipment" on the checkout screen.

Backorder Procedure

Quill LLC operates 18 warehouses nationwide and partners with vendors and wholesalers to deliver products. If the warehouse nearest your location doesn't have the item, Quill will use one of its other warehouses or vendor/wholesaler to deliver the product or provide an alternate item of equal or higher value at the same price. Items will not be substituted without prior approval. If an item is backordered, Quill will notify you on your order confirmation or send you an e-mail with the approximate date the item will deliver.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/1/2025

1/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC 1185 Avenue of the Americas, Ste. 2010 New York NY 10036 (646) 572-7300	CONTACT NAME: PHONE (A/C, No. Ext): E-MAIL ADDRESS: FAX (A/C, No):														
INSURED Staples, Inc. 1492159 Attn: Risk Management 500 Staples Drive Framingham MA 01702	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: ACE American Insurance Company</td><td>22667</td></tr><tr><td>INSURER B: Indemnity Insurance Co of North America</td><td>43575</td></tr><tr><td>INSURER C: ACE Fire Underwriters Insurance Company</td><td>20702</td></tr><tr><td>INSURER D: Travelers Property Casualty Company of America</td><td>25674</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: Indemnity Insurance Co of North America	43575	INSURER C: ACE Fire Underwriters Insurance Company	20702	INSURER D: Travelers Property Casualty Company of America	25674	INSURER E:		INSURER F:	
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INSURER C: ACE Fire Underwriters Insurance Company	20702														
INSURER D: Travelers Property Casualty Company of America	25674														
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 20264535**REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR \$25,000 <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	XSL G47357949	2/1/2024	6/1/2025	EACH OCCURRENCE \$ 1,975,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 975,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 1,975,000 GENERAL AGGREGATE \$ 20,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	ISA H10770269	2/1/2024	6/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	N	CUP-3W382462-24-NF	2/1/2024	6/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N	WLR C72609074 (AOS)	2/1/2025	6/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
C		N/A		SCF C72609116 (WI)	2/1/2025	6/1/2025	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.

CERTIFICATE HOLDER**CANCELLATION** See Attachment20264535
Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Staples, Inc.

Additional Named Insureds:

Arch Parent Inc.
Capital Office Products of Volusia County, Inc.
Happy Studio LLC
In Designs Global LLC
Lebanon Mill, L.P.
Quill LLC
Quill Lincolnshire, Inc.
Southwest Schools & Office Supply
Staples Brands Sales LLC
Staples Contract & Commercial LLC
Staples Global Markets, Inc.
Staples GP, LLC
Staples Project 2017 LLC
Staples Shared Service Center, LLC
Staples Ventures, LLC
STIC Corp
The Staples Group, Inc.
HiTouch Business Services LLC
HiTouch Business Services LLC dba Business Supply Center
HiTouch Business Services LLC dba MyOfficeInnovations
MyOfficeProducts, LLC
Computata Products Inc. dba CPI One Point
NAD Technology LLC
Dean's Office Machines, LLC
Ecotype Industries, LLC
Emerge Holdings, LLC
Emerge Print Management LLC
Sagamore Solutions, LLC
Total Print USA LLC
WorkLife Brands LLC
Bulldog Office Products, Inc.
Mt. Lebanon Office Interiors, Inc.
S.W. School Supply, Inc.
360 Office Solutions, Inc.
Montana Broom and Brush, Inc (Helena)
Technology By Design, LLC
Montana Office Machines, Inc., dba J2 Business Products
The Creative Office
Fast and Precise by Staples
MyOfficeInnovations/Staples Inc.
Solutions by Staples